Small Group Needs Assessment: Teacher Survey

Help the school counselor plan this year's small groups. About five minutes.

No student names here. To refer a student, use the referral form. Safety concern? Tell the counselor now.

About your class

Your name (optional) _____ Grade or subject _____ Students in class _____ Date _____

How many students in your class could benefit from a group on...

Topic	0	1 to 2	3 to 4	5 or more	My top 3
Worry and stress	○	○	○	○	☐
Friendship and social skills	○	○	○	○	☐
Anger and self control	○	○	○	○	☐
Test anxiety	○	○	○	○	☐
Self esteem and confidence	○	○	○	○	☐
Organization and study skills	○	○	○	○	☐
Changing families	○	○	○	○	☐
Bullying and conflict	○	○	○	○	☐
Growth mindset and effort	○	○	○	○	☐
New to school, transitions	○	○	○	○	☐
Attendance, getting to school	○	○	○	○	☐
Grief and loss	○	○	○	○	☐
Other: _____	○	○	○	○	☐

When can students leave class for a group? (tick all that apply)

	Arrival	Reading / ELA	Math	Science / SS	Specials	Lunch / recess	End of day
Works best	☐	☐	☐	☐	☐	☐	☐
Please avoid	☐	☐	☐	☐	☐	☐	☐

Classroom lessons, support and anything else

Times or weeks to avoid (testing, events) _____

A classroom lesson you would like _____

What would help you support these students in class? _____

Anything else the counselor should know (no names, please) _____

Would you like...

☐ A chat with the counselor ☐ A lesson in my room ☐ Ideas for my class ☐ The survey results

A planning survey about group topics, not a screener or a referral. No student names. Follow your district's survey policy.

Free printable from Lotus & Tulip · lotustulip.com/school-counselor-needs-assessment.html

Small Group Needs Assessment: Teacher Survey

Help the school counselor plan this year's small groups. About five minutes.

FILLED EXAMPLE · fictional school, teacher and answers

About your class

Your name (optional)	Grade or subject	Students in class	Date
Ms. Okafor	Grade 3	24	09/03/2027

How many students in your class could benefit from a group on...

Topic	0	1 to 2	3 to 4	5 or more	My top 3
Worry and stress	○	○	◉	○	☑
Friendship and social skills	○	◉	○	○	☐
Anger and self control	○	◉	○	○	☐
Test anxiety	○	○	◉	○	☑
Self esteem and confidence	○	○	◉	○	☑
Organization and study skills	○	◉	○	○	☐
Changing families	○	◉	○	○	☐
Bullying and conflict	◉	○	○	○	☐
Growth mindset and effort	○	◉	○	○	☐
New to school, transitions	○	◉	○	○	☐
Attendance, getting to school	◉	○	○	○	☐
Grief and loss	◉	○	○	○	☐
Other: _____	○	○	○	○	☐

When can students leave class for a group? (tick all that apply)

	Arrival	Reading / ELA	Math	Science / SS	Specials	Lunch / recess	End of day
Works best	☐	☐	☐	☑	☑	☐	☑
Please avoid	☐	☐	☑	☐	☐	☐	☐

Classroom lessons, support and anything else

Times or weeks to avoid (testing, events)
Winter benchmark week, 12/06 to 12/10

A classroom lesson you would like
Calm tools before tests, for the whole class

What would help you support these students in class?
Ideas for a calm corner and a quick reset routine after recess

Anything else the counselor should know (no names, please)
Several students get stomachaches before timed math. Rotating times are fine.

Would you like...

☑ A chat with the counselor ☑ A lesson in my room ☐ Ideas for my class ☑ The survey results

A planning survey about group topics, not a screener or a referral. No student names. Follow your district's survey policy.

Needs Assessment Summary and Tally Sheet

Count the surveys, check them against school data, then decide which groups to run

The survey

School year	Dates given and due	Sent	Returned	Response rate	Who answered

Tally: teachers who marked 3 or more students, by grade

Topic	K	1	2	3	4	5	3 or more	Top 3 votes	Other data checked	Decision: group, grades, term
Worry and stress										
Friendship and social skills										
Anger and self control										
Test anxiety										
Self esteem and confidence										
Organization and study skills										
Changing families										
Bullying and conflict										
Growth mindset and effort										
New to school, transitions										
Attendance, getting to school										
Grief and loss										
Other:										

Compare with school data before you decide

- [ ] Attendance and chronic absence
- [ ] Office referrals, discipline
- [ ] Grades or benchmark scores
- [ ] Nurse visits
- [ ] Counselor referrals so far
- [ ] Student survey (with notice)
- [ ] Family survey
- [ ] Last year's group results
- [ ] Teacher conversations

Decisions

Groups to run this term

Groups for later terms

Better as a classroom lesson (Tier 1)

Individual, team or outside support

Before you share the results

- [ ] No names or small cells
- [ ] Response rate stated
- [ ] Data compared
- [ ] Principal briefed
- [ ] Advisory council
- [ ] Teachers thanked
- [ ] Survey kept on file
- [ ] Next survey date set

What surprised you, and what the survey missed

A planning survey about group topics, not a screener or a referral. No student names. Follow your district's survey policy.

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